

Employment Law- a crash course for farmers

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State System

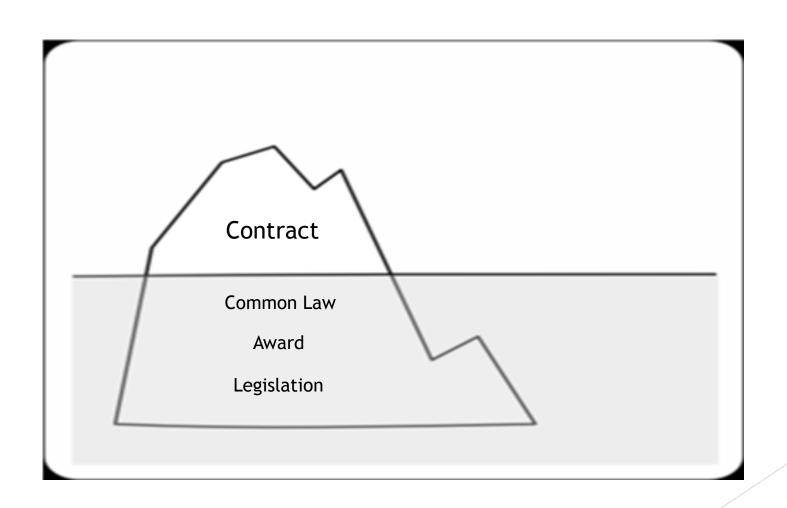
Sole traders, partnerships and trusts with a personal trustee

- ► Farm Employees Award (WA) 1985
- ► Industrial Relations Act (WA) 1979
- Minimum Conditions of Employment Act (WA) 1993
- ► Long Service Leave Act (WA) 1958
- Some parts of the Fair Work Act 2009

Companies and trusts with a company trustee

- Pastoral Award 2010
- ► Fair Work Act 2009
- ► Long Service Leave Act (WA) 1958

Legal Interaction



The Risk



Key Areas of Compliance

State System

- ▶ \$17.52 p/hr Permanents
- \$21.02 p/hr Casuals (20% loading)

MYTH or FACT

- ▶ 4 weeks annual leave, 2.923 hours per week, 17.5% leave loading, cannot "cash out" leave, cannot direct employees to take leave
- ▶ 2 weeks of personal carer's leave, 1.462 hours per week
- ▶ 2 days paid bereavement leave (applies to casuals)
- ▶ 8 and 2/3 weeks of long service leave after 10 years of service

Level	PERMANENT Rate	150%	200%
FLH1	\$16.87	\$25.31	\$33.74
FLH3	\$17.60	\$26.40	\$35.20
FLH5	\$18.34	\$27.51	\$36.68

Level	CASUAL Rate 25% loading	150%	200%
FLH1	\$21.08	\$29.53	\$37.96
FLH3	\$22.00	\$30.80	\$39.60
FLH5	\$22.93	\$32.10	\$41.27

FLH1 Casual Rate for double time = $(\$16.87 \times 2) + (\$16.87 \times 0.25)$

Overtime applicable after

- ▶ 38 hours per week OR
- ▶ 152 hours per month

Overtime payable at

- Time and a half (150%)
- ▶ Double time on Sundays (200%) unless feeding or watering stock

- Minimum engagement period of 3 hours for casual and part-time employees
- ▶ 30min unpaid meal break per shift or double time applies
- ▶ 10min paid rest break per shift
- ► Allowances are applicable (meals, first aid, wet work, etc)
- Double time penalty applies for work performed on a public holiday

- ▶ 4 weeks of annual leave, 2.923 hours per week, 17.5% leave loading, cannot "cash out" leave, can direct employee to take excessive leave
- ▶ 2 weeks of personal carer's leave, 1.462 hours per week
- ▶ 2 days of paid compassionate leave (unpaid leave for casuals)
- ▶ 10 days of paid jury service
- Unpaid leave for voluntary emergency service
- ▶ 8 and 2/3 weeks of long service leave after 10 years of service

Notice Periods

MYTH or FACT

Length of Service	Weeks of Notice
<1 year	1 week
>1 year but <3 years	2 weeks
>3 year but <5 years	3 weeks
>5 years	4 weeks

Avoiding Unfair Dismissal

- Small Business Fair Dismissal Code
- Minimum 12 months of service in federal system
- Provide a valid reason
- Have given previous warnings and the chance to improve
- At disciplinary meetings the employee was given a change to respond to allegations of poor performance
- You provided the employee with appropriate support and time to improve their performance
- Employee was notified their performance needed to improve or they could be terminated



Help??

- www.fairwork.gov.au for templates (contracts, payslips, induction checklists, performance management and ending employment), award, pay rates, advice, Small Business Fair Dismissal Code, etc
- <u>www.commerce.wa.gov.au/labour-realtions</u> 1300 655 266 for state system assistance
- www.thepeopleindairy.org.au flat rate calculator for the Pastoral Award 2010
- ► HR Advance or Chamber of Commerce and Industry Western Australia